



USB
Executive Development Ltd
University of Stellenbosch Business School

CENTRE FOR Business in Society

Presented in association
with ACCA SA

ACCA

| Certified Sustainability Assurance Practitioner Qualification

OVERVIEW

INTRODUCTION

The Certified Sustainability Assurance Practitioner (CSAP) Qualification is the first internationally recognised professional qualification in the field of sustainability assurance. It aims to:

- make it easier for organisations to identify competent and credible assurance expertise
- enable practitioners to develop, validate and communicate their competence in a systematic manner
- improve stakeholder confidence in the expertise of sustainability assurance professionals engaged by organisations

There are three grades of the qualification: Associate Practitioner, Practitioner and Lead Practitioner.

WHAT SETS THIS INTERVENTION APART?

The training programme fulfils the requirements for the trainee to become an Associate Certified Sustainability Assurance Practitioner (CSAP) and contributes towards the requirements to become a CSAP Practitioner or CSAP Lead Practitioner. It is also relevant for those with a professional interest in sustainability at any stage of their career. This programme has been submitted to the Accountability for certification. It meets the training requirements for Associate level CSAP.

WHO

WHO SHOULD ATTEND?

- Current sustainability report assurance practitioners who have not yet registered with the International Register for Certified Auditors (IRCA) for CSAP accreditation but wish to seek Associate CSAP, CSAP Practitioner or CSAP Lead Practitioner accreditation
- Junior or in-development sustainability report assurance practitioners seeking IRCA's Associate CSAP accreditation
- Sustainability reporting practitioners who work in Corporate Social Responsibility (CSR) and/or communications departments with the responsibility of producing meaningful sustainability reports
- Internal audit practitioners who provide sustainability assurance and/or consultancy services within a corporate environment
- Investors, analysts and other interested persons wishing to understand global sustainability reporting and assurance

FACULTY PROFILE

- Dr Alan Knight (BA, MA, PhD), a member of the AccountAbility Standards Board. He led the development of the AA1000 series for over 5 years.
- Michael H Rea (BSc, BA and MBA), a partner of Sustainability Services, and an international expert and consultant in sustainability reporting and independent third party assurance.

PARTNERSHIP ORGANISATION

This programme is presented in association with ACCA (the Association of Chartered Certified Accountants), the largest international professional body for accountants. ACCA qualifications, by reputation and influence, are respected worldwide by employers, governments and the profession itself.

BENEFITS

HOW WOULD YOU BENEFIT?

By completing this qualification participants will

- gain knowledge and skills in best practice corporate responsibility tools and standards;
- gain a strong understanding of stakeholder engagement, sustainability reporting, assurance processes and the ability to apply AA1000 principles and reporting guidelines;
- be enabled to become associate level sustainability assurance practitioners with improved strategic capabilities in the field of sustainability reporting and assurance processes; and
- gain an internationally recognised qualification in one of the most important emerging domains of the 21st century.

CERTIFICATION

On successful completion of the programme, participants will receive a certificate from leading international organisations providing innovative solutions to the most pressing challenges in corporate responsibility and sustainable development

WHAT

CONTENT OVERVIEW

The following content will be covered:

Day 1 (Module A): Introduction to Corporate Responsibility and Accountability in the global and South African context

Day 2 (Module B): Stakeholder Engagement and Materiality, from identification and prioritisation through to engagement

Day 3 (Module C): Sustainability Reporting (including GRI G3), from the establishment of scope and boundaries through to content development, analysis and reporting

Day 4 (Module D): Introduction to Sustainability Assurance using the AA1000AS, from engagement types/levels and scope through to specific methodologies for assurance data-gathering, analysis and evaluation, and Assurance Statement development

Day 5 (Module E): The practice of Sustainability Assurance using the AA1000AS, including specific case studies and methodologies (half day)



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WHEN & WHERE

GAUTENG

Venue: Indaba Hotel and Conference Centre

Date: 7-11 March 2011

Schedule:

- 7 March: 10:30 registration and refreshments;
11:00 – 17:00 training programme
- 8 – 10 March: 8:00 – 17:00
- 11 March: 8:00 – 13:30

CAPE TOWN

Venue: USB-ED, Carl Cronje Drive, Bellville

Date: 22 - 26 August 2011

Schedule:

- 22 August: 10:30 registration and refreshments;
11:00 – 17:00 training programme
- 23 - 25 August: 8:00 – 17:00
- 26 August: 8:00 – 13:30

FEES

FEES

R18 500

Fees include five days of in-class instruction and case studies, comprehensive training materials and supplementary documentation, certificate of completion, and lunch and refreshments. The fees are payable before the commencement of the programme.

CANCELLATION POLICY

It is of utmost importance that USB-ED be formally notified of cancellation 14 days prior to the commencement date of the programme.

A cancellation fee of 10% will be payable for cancelling fewer than 14 days prior to the commencement of the programme.

Please note that programme fees and dates are subject to change.

ENQUIRIES

CONTACT PERSON:

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WE HAVE OFFICES IN CAPE TOWN AND JOHANNESBURG